



# IMMIGRANT OUTREACH AND COMMUNITY ADVOCATE

## ABOUT THE POSITION

**Location:** St. James, MN, w/ some travel to other communities in CADA's 9 county service area  
**Hours:** 40 hours per week; 8:00 - 4:00, Monday - Friday, with some scheduled on-call hours  
**Starting Salary:** \$18.00/hour + health insurance, generous time off, and other benefits (Pay increase possible pending acceptance of final grant contract.)  
**Reports to:** Community Advocacy Manager  
**Team:** Community Advocacy Team

### You will be:

- Providing non-judgmental support to victims and survivors of relationship abuse, sexual violence, sex trafficking, and stalking, with a primary focus on serving immigrant populations w/in our 9 county area
- Assisting with safety planning, crisis intervention, navigating the criminal and civil legal systems, and providing information and referrals to other community-based services
- Cultivating collaborative relationships with community partners to increase survivor safety, with an emphasis on providing education around the barriers that immigrant survivors face in accessing services

### Your wages and benefits:

- Outstanding Paid Time Off (PTO) package - 9.5 hours every 2 week pay period. This is up to 31.2 days off per year for the first two years, 41.6 days annually from years 2-8, and 46.8 days of annual paid leave at 9+ years of employment! CADA encourages employees to take time off regularly, and employees are free to use their PTO in increments as small as 1 hour at a time, and can roll over up to 30 days per year.
- Your choice of 7 paid holidays a year
- Health, dental, and vision insurance
- 403b retirement plan available - CADA matches contributions up to \$40 every 2 week pay period (contribution increases after 4 years)

## ABOUT US

### MISSION

Providing safety and support to victims of domestic and sexual violence through education, advocacy, and shelter

### VALUES

- Anti-oppression
- Community
- Survivor-centered
- Stewardship
- Dignity

### CADA'S CULTURE

- Highly flexible workplace
- A team of supportive and caring coworkers
- Trauma-informed and collaborative supervisors
- Welcoming and encouraging
- Values work-life balance and wellness
- Committed to individuals' professional growth

## WHY YOU'RE A GREAT FIT

### YOU ARE...

- Bilingual in Spanish and English
- Compassionate, empathetic, and welcoming
- A great active listener
- Skilled in trust-building and relationship-building
- A creative problem solver
- Able to work independently while also contributing to a supportive team environment

### YOU HAVE LIFE, WORK, OR EDUCATIONAL EXPERIENCE...

- Working with human service related systems
- Working with marginalized or under-resourced communities
- That gives you an understanding of the issues of relationship abuse and sexual violence

To apply, email resume and cover letter (or statement of interest) to Hannah Hassler at [hannahh@cadamn.org](mailto:hannahh@cadamn.org)

To review the full position description, [click here](#).